

City of Memphis

TENNESSEE

A C WHARTON, JR.
MAYOR

February 18, 2014

The Honorable Shea Flinn, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Flinn:

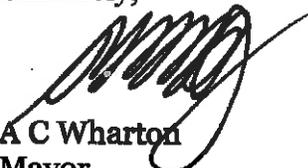
Subject to Council approval, it is my recommendation that:

Kevin Kane

be reappointed to the joint position of the Memphis and Shelby County New
Arena Public Building Authority with a term expiring December 18, 2019.

I have attached biographical information.

Sincerely,


A C Wharton
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

m/SC New Arena Public Building Authority
BOARD/COMMISSION

Name: Kevin Kane Race White M F

E-Mail Address: KevinKane.memphis@gmail.com Fax 543-5350

Profession/Employer: Memphis Convention & Visitors Bureau

Business Address: 47 Union Ave. Zip 38103 Phone: 543-5300

Education: _____

Name of Spouse: Haden Kane Number of Children: 3

Home Address: 459 Montaigne Blvd. Phone: _____

City: Memphis State: TN Zip: 38103

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? _____

Professional Organization/Associations: Memphis Rock N Soul Museum
Blues Foundation • m/SC Airport Authority • MMHLA • CBHS Board •
Mem Regional Chamber Chairman's Circle • Tennessee Tourism Committee •
Other Organizations/Association: Memphis Transportation Commission • UT College of Medicine Advisory Board.

Other Interests: _____

Signature [Handwritten Signature]

Date _____

KEVIN KANE

Kevin Kane is president and CEO of the Memphis Convention & Visitors Bureau and president of its subsidiary MMG LLC, which manages the Memphis Cook Convention Center and the Cannon Center for the Performing Arts. He is the current Chairman of the Board for Destination Marketing Association International, a board member of US Travel Association, and an executive committee member of the International Tennis Hall of Fame.

In his Memphis community, Kevin is dedicated to maintaining a strong awareness of tourism and conventions and their value as local economic generators. Since joining the CVB 20 years ago, he has grown the organization with new offices and visitor centers, an expanded sales team, a satellite office in DC and representation in Europe and the UK.

Kevin serves as chairman of the Memphis Rock 'N' Soul Museum, executive committee member and past chairman of the Blues Foundation, and executive committee member of Memphis-Shelby County Sports Authority. He is a board member of Riverfront Development Corporation, Metropolitan Memphis Hotel & Lodging Association, Memphis Regional Chamber of Commerce, and Christian Brothers High School. He sits on the community advisory board of the Junior League of Memphis and was president of the 2009 AutoZone Liberty Bowl. He has been recognized as the 2011 CBHS Distinguished Alumnus, as Outstanding Young Tennessean, 2007 Memphis PRSA Communicator of the Year, winner of the Dean Campbell Award for Community Service, member of the Christian Brothers High School Hall of Fame, St. Michael School Distinguished Alumnus, and Downtowner of the Decade by Memphis Downtowner Magazine.

**MEMPHIS & SHELBY COUNTY NEW ARENA PUBLIC BUILDING
AUTHORITY (FedEx Forum)
13 Member Board
Jointly Appointed**

Complete appointment process after the county completes their process

Sonji Branch	F/B	09-10-15	6yr. Term
Willie F. Brooks, Jr.	M/B	07-30-17	6yr. Term
Henry R. Evans	M/W	07-30-17	6yr. Term
Chris Garner	M/W	07-30-17	6yr. Term
Kevin Kane	W/M	07-30-13	6yr. Term
David L. Levine	M/W	07-30-13	6yr. Term
Rod Loggins	M/B	09-10-17	6yr. Term
Tierney R. Matthews	F/B	07-30-14	6yr Term
Representative Larry Miller	M/B	07-30-14	6yr. Term
Allison Kay Moody	F/W	07-30-15	6yr. Term
Senator Mark Norris	W/M	07-30-14	6 yr. Term
David Peck- resigned	M/W	09-10-13	6yr. Term
Johnnie Turner	F/B	07-30-13	6yr. Term

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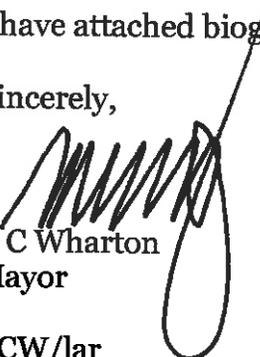
Subject to Council approval, it is my recommendation that:

Larry C. Jackson

be reappointed to the joint position of the Economic Development Growth Engine of Memphis and Shelby County (EDGE) with a term expiring June 20, 2019.

I have attached biographical information.

Sincerely,


A C Wharton
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

EDGE
BOARD/COMMISSION

Name: LARRY C JACKSON Race Caucasian

E-Mail Address: LJACKSON@COWANHOMEWORK.COM 901.872.4875

Profession/Employer: Bank, Patriot Bank

Business Address: 8376 Highway 512 Zip 38093 Phone: 901.872.2265
Memphis, TN

Education: BBA

Name of Spouse: FRANCES B JACKSON Number of Children: 3

Home Address: 4914 First Ave Phone: 901.873.0891

City: Memphis State: TN Zip: 38153

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? _____

Professional Organization/Associations:

Other Organizations/Association:
Rotary Confidential Care

Other Interests:
Children of Grandchildren

Signature Larry Jackson Date 2.3.14

Larry C Jackson
4914 First Avenue
Millington, Tenn. 38053

Birth Date	March 29, 1948	
Spouse	Frances B Jackson	
Children	3 Grown Daughters, 6 Grandchildren	
Education	BBA Graduate	1971 University of Memphis 1997 LSU School of Banking
Employment	JC Penny	1970-1976 Department Manager
	Millington Housing Authority	1977-1978 Executive Director
	Tri County Federal Tenn. Community Bancorp South Bank	1979-1977 Community Bank Pres.
	Peoples State Bank Trustmark National	1998-2001 Community Bank Pres.
	Patriot Bank	2001-Current President

**ECONOMIC DEVELOPMENT GROWTH ENGINE OF MEMPHIS
AND SHELBY COUNTY (EDGE)**

11 Member Board

5 City/5 County/1 Joint

Staggered Terms-then 6 year terms

City

Bright, Al Jr. - Joint	M/B	08-01-19	2yr. Term
Halperin, Mark J.	M/W	08-01-17	6yr. Term
Malone, Deidre	F/B	08-01-17	6yr. Term
Moore, Jackson W.	M/W	08-01-19	2yr. Term
Moore, Johnny B.	M/B	08-01-19	2yr. Term
Flinn, Shea (Councilman)	M/W	08-01-15	4yr. Term
Halbert, Wanda			

County

Dyer, Thomas	M/W	08-01-15	4yr. Term
Bowen, Natasha	F/B	08-01-17	6yr. Term
Jackson, Larry	M/W	06-20-19	6yr. Term
Goforth, Charlie	M/W	08-01-17	6yr. Term

Ritz, Mike (Commissioner)

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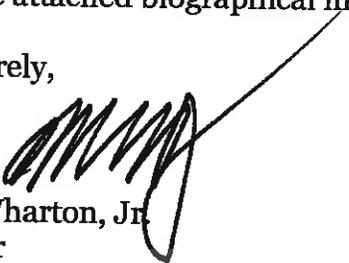
Subject to Council approval, it is my recommendation that:

Edward L. Vaughn

be appointed to the Civil Service Commission with a term expiring November 30, 2014

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Civil Service Commission

BOARD/COMMISSION

Name: Edward L. Vaughn Race B M F

E-Mail Address: elv4653@aol.com Fax _____

Profession/Employer: Merck MSD Consumer Care, Inc.

Business Address: 3030 Jackson Avenue Zip 38151 Phone: 901-320-2698

Education: Bachelor of Science Degree, Chemistry

Name of Spouse: Sandra C. Vaughn Number of Children: 2

Home Address: 4464 Whitepine Cove Phone: 901-785-5711

City: Memphis State: TN Zip: 38109

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 60 yrs.

Professional Organization/Associations:

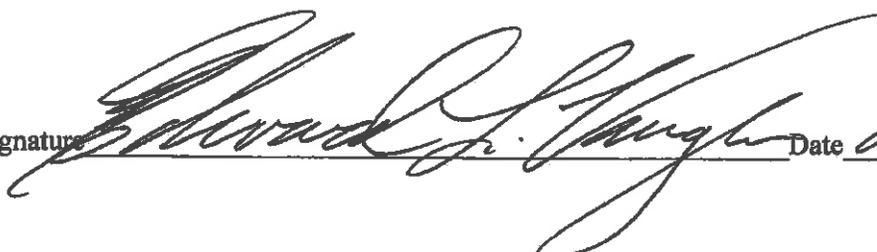
American Chemical Society, National Organization for the Professional Advancement of Black Chemists and Engineers (NOBCCHE),

Other Organizations/Association:

City of Memphis Board of Ethics, G.W. Carver National Alumni Association, Memphis PREP Program Board of Directors, Citizens Against Reckless Endangerment (CARE), R.B. Thompson Scholarship Committee, MERCK League of Employees of African Descent

Other Interests:

G.W. Carver High Team Statistician, Sunday School Teacher

Signature:  Date 06 FEB 2014

EDWARD L. VAUGHN

4464 WHITEPINE COVE

MEMPHIS, TENNESSEE 38109

F (901) 320-2698 (W) (901) 785-5711 (H) (901) 289-4062 (C)

O B J E C T I V E

To contribute Management and Technical experience to an organization offering career development opportunities.

Q U A L I F I C A T I O N S S U M M A R Y

- ✦ ORGANIZATIONAL MANAGEMENT - PRIORITIZING AND COORDINATING PERSONNEL AND MATERIALS
- ✦ TECHNICAL EXPERTISE - STABILITY OPERATIONS EMPHASIZING LABORATORY COORDINATION AND DATA EVALUATION
- ✦ CREATIVE PROBLEM ANALYSIS AND RESOLUTION - SETTING GOALS, MAINTAINING A CLEAR AGENDA, PERFORMING EFFECTIVELY WITH A FOCUS ON ACCOMPLISHMENT
- ✦ PERSONNEL DEVELOPMENT - TRAINING, SUPERVISING, AND MOTIVATING PERSONNEL
- ✦ EFFECTIVE INTERFACE WITH TACTICAL AND STRATEGIC MANAGEMENT AND ANCILLARY GROUPS
- ✦ HIGHLY MOTIVATED PROFESSIONAL WITH MANAGEMENT AND TECHNICAL PROFICIENCY, COMPUTER LITERACY AND INTERNET SAVVY.

E M P L O Y M E N T

Merck MSD Consumer Care, Inc. (Formerly Schering-Plough Consumer Healthcare)

Memphis, Tennessee

**LOGISTICS COMPLIANCE MANAGER, SUPPLY
CHAIN MANAGEMENT**

2007 - PRESENT

This position is directly responsible for all Global Quality Systems maintenance and sustainability. Coordinates all activities associated with reviewing standards, performing impact assessments, developing and coordinating all activities associated with Level III SOPs, along with ensuring training has taken place. This position also reviews and provides the Global Quality Standard owners with input regarding revisions that have an impact on their operation. Also, interfaces with Global Quality colleagues pertaining to Guidance documents and determines their applicability to Level III SOPs.

This position due to company realignment is responsible for site training and development, records management and and evaluation of refused shipments.

This position is also responsible to implement, document and monitor an effective Business Compliance Program for the Business Unit, and provide Memphis site wide support for all DEA requirements. Coordinates and facilitates the review and implementation of all Business Compliance – Compliance Guides to comply with the established regulations and/or Merck Corporate Policy requirements. Also, determines applicability for the Business Unit by reconciling the Business Compliance requirements with the requirements of local laws. Ensures compliance monitoring and provides feedback and metrics to the Division Compliance Office.

Schering-Plough Consumer Healthcare

Memphis, Tennessee

**SCIENTIST/TRAINER, RESEARCH AND
DEVELOPMENT**

2002 - 2007

ASSIST IN MANAGEMENT OF THE COMPLIANCE TRAINING AND EDUCATION PROGRAM OF THE RESEARCH AND DEVELOPMENT ORGANIZATION. RESPONSIBLE FOR THE AREAS OF DESIGN, DEVELOPMENT, IMPLEMENTATION AND ASSESSMENT OF EFFECTIVE TRAINING PROGRAMS FOCUSED ON , BUT NOT

THE RÉSUMÉ OF EDWARD L. VAUGHN

LIMITED TO, AREAS OF COMPLIANCE SURROUNDING GMPs, GLPs AND GCPs. RESPONSIBLE FOR REVIEWING STANDARDS, PERFORMING ASSESSMENTS AND DEVELOPING AND COORDINATING TRAINING ACTIVITIES ASSOCIATED WITH LEVEL III SOPS. ALSO ENSURES THAT REQUIRED TRAINING HAS TAKEN PLACE AND IS UPDATED IN THE SABA LEARNING MANAGEMENT SYSTEM. RESPONSIBLE FOR R&D ANALYST QUALIFICATION PROGRAM, SITE NEW EMPLOYEE ORIENTATION PROGRAM AND CHEMICAL HYGIENE PROGRAM. PROVIDES SUPPORT FOR DEA REQUIREMENTS, TRAIN-THE -TRAINER AND LEADERSHIP THROUGH SAFETY PROGRAMS. INTERFACES WITH THE GLOBAL TRAINING COMMUNITY AND GLOBAL SUPPLY CHAIN, GLOBAL QUALITY AND GLOBAL INFORMATION TECHNOLOGY DIVISIONS AT THE MEMPHIS SITE.

Schering-Plough Healthcare Products

Memphis, Tennessee

SCIENTIST, VALIDATIONS R & D

1996 - 2002

MANAGE COMPLEX ANALYTICAL VALIDATION PROJECTS, EVALUATE SAMPLE PREPARATION AND ASSAY METHODOLOGY, OPERATE ANALYTICAL INSTRUMENTATION, SUPERVISE TECHNICIANS AND SUPPORT OTHER GROUPS AD HOC. WRITE AND REVIEW VALIDATION PROTOCOLS AND STANDARD OPERATING PROCEDURES. INTERFACE EFFICIENTLY WITH OTHER TESTING SITES DURING METHOD TRANSFER. CHEMICAL HYGIENE OFFICER FOR VALIDATIONS R&D. SAFETY OFFICER FOR ANALYTICAL/STABILITY R&D.

MANAGER- ANALYTICAL STABILITY

1994 - 1996

PLAN, SCHEDULE, COORDINATE, SUPERVISE AND TRAIN SIX CHEMISTS AND TWO TECHNICIANS IN STABILITY OPERATIONS WHILE MAINTAINING PEAK LABORATORY EFFICIENCY.

GROUP LEADER

1992 - 1994

- MANAGE LABORATORY PERSONNEL AND OPERATIONS - TRAIN AND SUPERVISE PERSONNEL, REVIEW DATA AND DOCUMENTATION, SUPPLY REQUISITIONS AND WORK SCHEDULING.
- PERFORM EXPERIMENTAL AND ROUTINE LABORATORY ANALYSIS AND EQUIPMENT MAINTENANCE.

SENIOR CHEMIST

ANALYTICAL
STABILITY

1989 - 1992

QUALITY CONTROL

1984 - 1989

- PERFORM EXPERIMENTAL AND ROUTINE ANALYSIS
- SUPERVISE CHEMISTS AND TECHNICIANS
- DEVELOP AND EDIT STANDARD OPERATING PROCEDURES

Schering-Plough Healthcare Products

CHEMIST, QUALITY CONTROL

1982 - 1984

CHEMIST, QUALITY CONTROL

1975 - 1977

THE RÉSUMÉ OF EDWARD L. VAUGHN

University of Tennessee

Memphis, Tennessee

RESEARCH TOXICOLOGIST

1982

1977-

PERFORM EXPERIMENTAL AND ROUTINE DRUG ANALYSIS ON URINE, BLOOD, VITREOUS FLUID, AND OTHER BIOLOGICAL FLUIDS FOR THE SHELBY COUNTY MEDICAL EXAMINER, AREA HOSPITALS, AND LAW ENFORCEMENT AGENCIES.

EDUCATION AND TRAINING

Lemoyne-Owen College

Memphis, Tennessee

BACHELOR OF SCIENCE DEGREE, CHEMISTRY

INSTRUMENTATION:

- ATOMIC SPECTROPHOTOMETER
- KARL FISHER TITRATORS
- DIFFERENTIAL CALORIMETRY
- CHROMATOGRAPHY (GAS, LIQUID, HPLC)
- SPECTROSCOPY (UV/VIS, IR, AA, FTIR)

Continuing Education through Schering-Plough

Memphis, Tennessee

- PERSONNEL MANAGEMENT
- STRESS REDUCTION
- COMPUTER OPERATIONS
- TRAIN -THE -TRAINER
- SABA REGISTRAR/COORDINATOR TRAINING
- SITUATIONAL COACHING
- ROOT CAUSE ANALYSIS
- MYLEARNING LMS ADMINISTRATOR TRAINING
- TIME MANAGEMENT
- FINANCE
- CHEMICAL HYGIENE TRAINING
- INSTRUCTIONAL DESIGN (IDLS)
- LEADERSHIP THROUGH SAFETY
- TRANSPORTATION OF DANGEROUS GOODS
- SUPPLY IMPROVEMENT PROCESS
- RECORDS MANAGEMENT LIAISON TRAINING

PROFESSIONAL MEMBERSHIPS

AMERICAN CHEMICAL SOCIETY

NATIONAL ORGANIZATION FOR THE PROFESSIONAL ADVANCEMENT OF BLACK CHEMISTS AND ENGINEERS (NOBCCHE)

MERCK SITE CENTRAL SAFETY TEAM (MSCST)

LEAGUE OF EMPLOYEES OF AFRICAN DESCENT (LEAD)

PUBLIC SERVICE

MEMPHIS CITY SCHOOLS BOARD OF COMMISSIONERS

R.B. THOMPSON SCHOLARSHIP COMMITTEE

G.W. CARVER NATIONAL ALUMNI ASSOCIATION, INC.

MEMPHIS NEIGHBORHOODS, INC.

CITIZENS AGAINST RECKLESS ENDANGERMENT (C.A.R.E.)

CITY OF MEMPHIS BOARD OF ETHICS

TEAM STATISTICIAN FOR G.W. CARVER HIGH

MEMPHIS PREP PROGRAM

THE RÉSUMÉ OF EDWARD L. VAUGHN

R E F E R E N C E S A N D S A L A R Y H I S T O R Y

AVAILABLE UPON REQUEST.

**CIVIL SERVICE COMMISSION
7 Member Board
Oath of Office Required
Staggered Terms**

Hawkins, Tammy R.	F/B	11-30-2014	3yr. Term
Horne, John D.	M/W	11-30-2014	3yr. Term
Johnson, June P.	F/B	11-30-2013	3yr. Term
McKeithen, Carnita	F/B	11-30-2013	3yr Term
Murry, Melanie - resigned	F/B	11-30-2014	3yr. Term
Schaffzin, Daniel M.	M/W	11-30-2014	3yr. Term
Thomas, Gloria	F/B	11-30-2014	3yr. Term

City of Memphis

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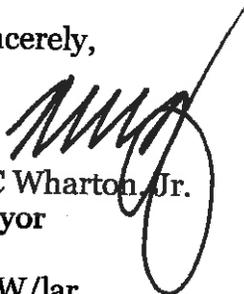
Subject to Council approval, it is my recommendation that:

Sherman Greer

be reappointed to the Alcohol Commission with a term expiring December 31, 2016.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members

SHERMAN D. GREER
6214 Ashton Road
Memphis, TN 38134
Home: (901) 377-3544 Cell: (901) 212-4488
Email: shermangreer@hotmail.com

EDUCATION:

University of Tennessee - Martin, Tennessee. August 1999.
Bachelor of Arts
Major: Political Science. GPA: 3.61
Minor: Communications with concentration in Public Relations

EXPERIENCE:

Southwest TN Community College. January 2, 2008 to Present.
Executive Assistant to the President for Government Relations. Represents the college at all levels of government. Responsible for working with elected and appointed government officials on legislative and funding priorities. Advises the President on government issues that may impact the college. Hosts elected officials when they visit campus.

Congressman Steve Cohen (D-TN). January 6, 2007 to December 31, 2007.
District Director. Managed district office and coordinated communications to Washington, DC office. Senior strategist to the Congressman. Hire and train local staff. Met with community leaders to gauge their interests and resolve issues.

Congressman Harold E. Ford, Jr. United States Congress (D-TN). June 8, 1999 to January 5, 2007.
Deputy District Director. Responsibilities include managing Tennessee's Ninth Congressional District office staff and maintaining close coordination and communication with the Congressman's Washington, D.C. office; responsible for drafting and responding to communications to and from state and local public officials and constituents; responsible for researching and responding to constituent services issues concerning Veteran's Affairs, federal, state, and local housing issues; travel throughout the state of Tennessee and the Ninth Congressional District at regular intervals to keep abreast of local issues and concerns; meeting with constituents visiting the congressional office and addressing telephone inquiries from various interest groups. Serve also as Special Projects Coordinator, organizing and arranging public forums and community meetings; organize the Congressman's annual "Operation Happy Christmas" which provides food distribution to more than 5,000 families in the Memphis area. Represent the congressional office at various board meetings, community functions and events in the Congressman's absence; draft and present congressional commendations to various community leaders, and organizations in the Ninth Congressional District.

**COMMUNITY
ACTIVITIES**

Food Bank	Predatory Lending Task Force
Frayser CDC Board Member	Union Grove Baptist Church
Next Step Holiday Operation	Association for Film and TV
United Housing Board Member	
Juvenile Diabetes Foundation Board Member	

References Available Upon Request

**ALCOHOL COMMISSION
9 Member Board
Oath of Office Required
3 Year Term**

Bryan, Eugene S.	M/W	08-31-15	3yr Term
Chase, Barry	M/W	08/31/15	3yr. Term
Greer, Sherman	M/B	12-31-13	3 yr Term
Hayslett, Erma T.	F/B	12-31-13	3yr. Term
Johnson, Jared	M/B	08-31-15	3yr. Term
Jones, Martavius	M/B	12-31-13	3yr. Term
Post, Billy	M/B	12-31-13	3yr. Term
Wallace, Johnsie	F/B	01-02-16	3yr. Term
West, Robert	M/W	12-31-13	3yr. Term

Attendance Records

Alcohol Commission

From January 1, 2013 to December 31, 2013 Total No. of Meetings 21

Member	Present	Absent
Sherman Greer	20	4
Erma Hayslett	17	7
Billy Post	18	6
Robert West	10	14

City of Memphis

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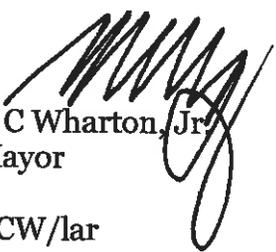
Subject to Council approval, it is my recommendation that:

Erma J. Hayslett

be reappointed to the Alcohol Commission with a term expiring December 31, 2016.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members

ERMA J. HAYSLETT

9075 Fletcher Park Circle N.

Cordova, TN 38016

HM: (901) 921-9765

WK: (901) 821-5600

ermahayslett@yahoo.com

CAREER OBJECTIVE

To seek a social services administration position that will enable me to leverage extensive advocacy efforts through acts as a change agent.

SUMMARY OF QUALIFICATIONS

- More than 9 years experience in managing social services programs within non-profit organizations.
- Ability to implement large projects while maintaining budget and grant assistance.
- Extensive advocacy efforts through community collaborations.
- Exceptional ability to handle crisis situations with minimum to no supervision.
- Ability to educate on how to set and observe appropriate personal limits and boundaries, especially with respect to clients seeking treatment.
- In-depth knowledge of management processes leading to efficient and effective outcomes.
- Superior ability to assess client's situation and development a plan of action in a timely manner.

PROFESSIONAL EXPERIENCE

05/2009-Present Case Management Inc., Memphis, TN- Program Director of Alcohol and Drug Services

- Oversee and manage the day to day operations of five alcohol and drug programs that consist of approximately 25 employees. The programs are two residential programs for pregnant and post partum women with children. One of the residential programs specializes in Co-Occurring Disorders. There is an Intensive Outpatient treatment component for the pregnant/post partum women. Prevention services to children 6-17 in the local school system, community centers, after school programs and summer camps. Also, a Level I Outpatient for Co-Occurring clients that receive services at the mental health center and indigent clients. Full-time

09/2008-05/2009 Case Management Inc., Memphis, TN – Interim Executive Director

- Manage the transition of services, contracts and some vendors from one mental health center to another while assuring the day to day operation continues on a business as usual basis and as seamless as possible. Full-time

07/2002 – 09/2008 Midtown Mental Health Center, Memphis, TN – Director, Special Services

- Manage the day to day operations of the Health Information Management, Crisis Respite Services and Alcohol and Drug Services which includes Prevention Services to children ages 6 to 17, Outpatient Services for co-occurring clients and uninsured clients, Pregnant Intensive Outpatient Services, and a residential rehabilitation treatment program for pregnant women and their children. Full-time
- Manage and renew annual budgets and grants for all Alcohol and Drug Services.
- Manage the operations of 24-hour Crisis Respite Services
- Assist supervisors, lead staff and employees with daily operations of their respective departments.
- Coordinate and collaborate with other departments and outside agencies for continuity of care.
- Coordinate health fairs and other outside community outreach services for the entire center.

Accomplishments

Recently obtained a three year grant with SAMHSA/CSAT for a Residential Pregnant and Post Partum program for African American Women with Co-Occurring Disorders

Maintain an 80% and above utilization rate on all alcohol and drug contracts

Able to negotiate the transfer of funds from one program to another in the amount of \$25,000

Consistently manage at least \$875,000 in funds annually

04/00-07/02 Midtown Mental Health Center, Memphis, TN - Coordinator of Health Information Management

- Manage, research, analyze, and resolve day to day issues related to medical records.
- Manage of the release of information, chart management for six psychiatrists, and chart tracking for over 25 case managers.

- Developed project plans, updated workflows as needed, maintained team metrics, and identify barriers or constraints in managing the department.
- Provided support to new team members by overseeing on-the-job training and coaching by lead personnel.
- Assist in the hiring process through interviewing and recommendations to hire. Full-time

Accomplishments

***Changed the medical records department to Health Information Management
Increased revenue from Release of information to over \$15,000 annually***

09/98 – 04/02 **Methodist Outreach, Memphis, TN - Intensive Outpatient Counselor F/T**

- Assessed and planned for the treatment needs of individuals, families, and groups.
- Used social case work, therapy techniques, administration, community organization, consultation, teaching, research, planning, and coordinated alcohol and drug education, and welfare services to assist eligible patients.
- Completed new client assessments for the purpose of developing a plan moving toward self-sufficiency, including assessment of clients' need for community based support.
- Provided crisis intervention as needed.
- Maintained case load as agreed to by case management team, to include documentation of all services provided and accurate, up-to date case notes in the appropriate format.

01/87-12/10 **First National Realty, Memphis, TN – Affiliate Broker**

EDUCATION

1998 – 2000 University of Tennessee, College of Social Work- Master of Science in Social Work (Management Track)
1993 – 1994 University of Tennessee, Health Information Management – Bachelor of Science, Credentialed as RHIA

COMMUNITY SERVICES/PROFESSIONAL MEMBERSHIPS

Volunteer at World Overcomers Outreach Ministries Counseling Center
Member of National Association of Health Services Executives (NAHSE)
Member of Memphis and Shelby County Alcohol and Drug Consortium
Memphis Area Association of Realtors
National Association of Realtors

REFERENCES AVAILABLE UPON REQUEST

**ALCOHOL COMMISSION
9 Member Board
Oath of Office Required
3 Year Term**

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Chase, Barry	M/W	08/31/15	3yr. Term
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Johnson, Jared	M/B	08-31-15	3yr. Term
Jones, Martavius	M/B	12-31-13	3yr. Term
Post, Billy	M/B	12-31-13	3yr. Term
Wallace, Johnsie	F/B	01-02-16	3yr. Term
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Attendance Records

Alcohol Commission

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Billy Post	18	6
Robert West	10	14

City of Memphis

TENNESSEE

A C WHARTON, JR.
MAYOR

February 18, 2014

The Honorable Shea Flinn, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Flinn:

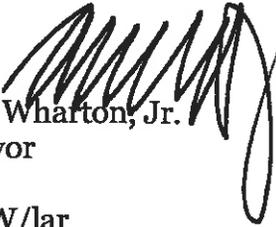
Subject to Council approval, it is my recommendation that:

Billy Post

be reappointed to the Alcohol Commission with a term expiring December 31, 2016.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

BOARD/COMMISSION

Name: Billy Post Race Blk M F

E-Mail Address: bpostup@yahoo.com Fax _____

Profession/Employer: Hair Stylist (owner)

Business Address: 802 S. Cooper Zip 38104 Phone: 901-729-1910

Education: B.S. (Finance)

Name of Spouse: Kimberly Post Number of Children: 4

Home Address: 367 N. McNEIL Phone: 901-606-9415

City: Memphis State: TN Zip: 38112

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 10 yrs

Professional Organization/Associations:

Other Organizations/Association:

Other Interests:

Signature Billy Post Date 12-16-13

Billy Post

368 N. McNeil Street • Memphis, TN 38112 • 901-606-9415 • bpostup@yahoo.com

Personal Profile

- Licensed cosmetologist with over 25 years of experience in Memphis, TN and Dallas, TX
-

Education / Licenses

University of Memphis, Memphis, TN
Bachelor of Science, Business Administration
Major: Finance
May 2007

Dudley Cosmetology University, Kernersville, NC
Certificate of Cosmetology: 1500 Hours
1986

Tennessee Cosmetology License

Experience

Hair Stylist

Self-Employed, 1986 to Present

- Provide hair services including chemical, color, cutting and styling
- Manage ordering of supplies required for services and inventory for resale
- Train new stylists in proper hair service techniques, customer service and professionalism

Educator

Dudley Products, 1989 to 1999

- Trained licensed stylists on product knowledge and styling techniques
 - Traveled throughout the United States to increase product sales
-

Activities

- Member – First Baptist Broad Church
- Golf Enthusiast
- Avid Runner

**ALCOHOL COMMISSION
9 Member Board
Oath of Office Required
3 Year Term**

Bryan, Eugene S.	M/W	08-31-15	3yr Term
Chase, Barry	M/W	08/31/15	3yr. Term
Greer, Sherman	M/B	12-31-13	3 yr Term
Hayslett, Erma T.	F/B	12-31-13	3yr. Term
Johnson, Jared	M/B	08-31-15	3yr. Term
Jones, Martavius	M/B	12-31-13	3yr. Term
Post, Billy	M/B	12-31-13	3yr. Term
Wallace, Johnsie	F/B	01-02-16	3yr. Term
West, Robert	M/W	12-31-13	3yr. Term

Attendance Records

Alcohol Commission

From January 1, 2013 to December 31, 2013 Total No. of Meetings 21

=

Member	Present	Absent
Sherman Greer	20	4
Erma Hayslett	17	7
Billy Post	18	6
Robert West	10	14

City of Memphis

A C WHARTON, JR.
MAYOR

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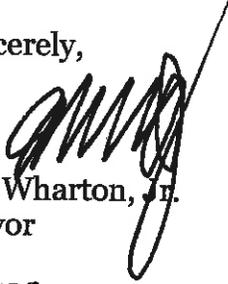
Subject to Council approval, it is my recommendation that:

Robert Wayne West

be reappointed to the Alcohol Commission with a term expiring December 31, 2016.

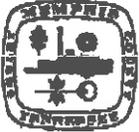
I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Alcohol

BOARD/COMMISSION

Name: Robert Wayne West Race W M F

E-Mail Address: westconsulting@peoplepc.com Fax 901-454-0207

Profession/Employer: Chemist/ West Consulting

Business Address: 1270 Warford St
Memphis, TN. Zip 38108 Phone: 901-849-9099

Education: BA Chemistry Millsaps College

Name of Spouse: Vickie I. West Number of Children: 2

Home Address: 3775 Tutwiler Ave. Phone: 901-324-0675

City: Memphis State: TN. Zip: 38122

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No : If yes, how long? 40 years

Professional Organization/Associations: :

Other Organizations/Association: :

Other Interests:

Signature Robert Wayne West Date Dec 13, 2013

ROBERT WAYNE WEST
3775 TUTWILER AVENUE
MEMPHIS, TENNESSEE 38122
(901)324-0675

CAREER SUMMARY

- Worked with and communicated effectively with diverse groups of people.
- Communicated technical, complex issues to others.
- Adapted and thrived in an ever changing environment.
- Analyzed, negotiated and resolved problems and conflicts.
- Translated internal/external customer requirements into products and services.
- Formulated and developed both Consumer and Industrial products.
- Oversee production of toll manufactured products for clients

EMPLOYMENT HISTORY

West Consulting
Memphis, TN.

President (2000-Present)

Formulate and develop both Consumer and Industrial products for clients including personal care items, automotive appearance products and industrial cleaners. Provide Quality Auditing services as well as Safety Training. Provide oversight of toll manufacturing for clients. Provide chemical sourcing and pricing services. Provide Document services including Material Safety Data Sheets and Blend Sheets. Provide Political Campaign services such as literature development, mailing and campaign management.

MARIETTA CORPORATION
Olive Branch, Mississippi

Quality/Technical Manager (1999)

Oversee research and development. Develop new products and plant processes. Oversee analytical laboratory and quality control labs. Oversee internal audit program and advise management of need for improvement. Oversee safety program. Interface and visit with customers to resolve technical issues and customer complaints. Plan and implement departmental budget.

SHERWIN WILLIAMS - formerly Thompson - Minwax
Memphis, Tennessee

Quality Manager (1989 - 1999)

Maintain ISO Certification. Act as Management Representative. Write, review and audit documents for conformance to ISO 9002 standards. Manage the Quality Control Group and the Product Audit Group as part of the overall Total Quality Management Program (TQM). The Quality Control Group oversees the testing, correction and approval of incoming raw materials and finished products. The Product Audit Group audits manufacturing, distribution warehouse, rework and purchasing areas for conformance to corporate standards ISO 9002 standards. Gather data on overall facility quality and effectiveness. Maintain the accuracy of the manufacturing computer system. Oversee Continuous Improvement Program, respond to customer and supplier quality issues, plan and implement quality improvements. Assist engineering department in process design and equipment purchases. Plan and implement departmental budget.

Plan, oversee, and implement technical projects for manufacturing, sales and marketing departments. Past projects have included in store training of personnel, on site analysis and resolution of problems and complaints from consumers and contractors. Also responsible for coordinating the investigation, handling, and settlement of large claims and personal injury complaints arising from the use of the company's products. In the event of a lawsuit work with insurance investigators and attorneys for settlement or defense. Provide expert testimony.

Technical Service Representative/Technical Advisor (1982 - 1989)

Acted as technical advisor to legal staff, marketing, and R&D chemists. Evaluated other companies and company's products for possible acquisition. Responsible for research and development in the area of exterior waterproof coatings. This resulted in five (5) new products for the Company and one (1) US. patent. Also responsible for the investigation and settlement of customer complaints and the training of Customer Service Personnel and salespeople.

ALPHA CORPORATION
Collierville, Tennessee

Group Leader of Research and Development

(1976 - 1982)

As Group Leader, established the analytical laboratory, acquired new analytical equipment and developed new testing methods. These methods were used to characterize unsaturated polyesters from Company's product line as well as competitors. Procedures used Gas Liquid Chromatography, Polography, Infrared Spectrophotometry, and Scanning Electron Microscopy. Conducted and supervised new product research and development and technical service of new products. The research led to three (3) new products and one (1) US. patent and corresponding European patents.

BARROW-AGEE TESTING LAB
Memphis, Tennessee

(1974-1976)

Chemist

This position was in a general testing laboratory. Analysis was done on oils, fats, and pesticides by Gas Chromatography and Bomb Calorimetry.

KILGORE CORPORATION
Toone, Tennessee

(1973 - 1974)

Chemist
This position entailed organic synthesis of explosive compounds, quality control of incoming raw materials, batch testing, and research and development of solid fuel rocket motors. Testing of products to military specifications.

UNIVERSITY MEDICAL CENTER
Jackson, Mississippi

(1972 - 1973)

Chemist

This position was a part time position (20 hours per week) as an analytical chemist for the Department of Pharmacology and Toxicology.

MILLSAPS COLLEGE
Jackson, Mississippi

(1969 - 1972)

Work Study

Worked for the Chemistry Department as a Lab Assistant.

EDUCATION

MILLSAPS COLLEGE
Jackson, Mississippi

(1973)

MA Chemistry

AMERICAN SOCIETY FOR QUALITY CONTROL
Certification
(1993)

Quality Auditor

AFFILIATION AND ACHIEVEMENTS

BERGLASS FABRICATION ASSOCIATION
Board of Directors - Past

SOUTHERN SOCIETY FOR COATINGS TECHNOLOGY
Member of the Board of Directors

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