

# City of Memphis

TENNESSEE

A C WHARTON, JR.  
MAYOR

October 15, 2013

The Honorable Shea Flinn, Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Chairman Flinn:

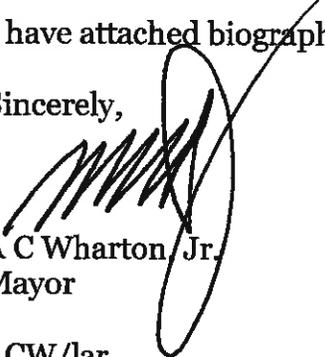
Subject to Council approval, it is my recommendation that:

**Shawn Thomas**

be reappointed to the Memphis and Shelby County Community  
Redevelopment Agency with a term expiring August 31, 2017.

I have attached biographical information.

Sincerely,

  
A C Wharton, Jr.  
Mayor

ACW/lar

c: Council Members



# City of Memphis

**BIOGRAPHICAL INFORMATION  
APPOINTMENT TO BOARD/COMMISSION**  
M/SC Redevelopment Agency  
**BOARD/COMMISSION**

Name: Shawn Thomas Race B  M  F

E-Mail Address: shawnt@thomasmgmtgrp.com Fax 901.398.9109

Profession/Employer: Tri-State Bank of Memphis

Business Address: 180 S. Main St, Memphis, Tn 38103  
Zip 901 Phone: 230.5075

Education: B.A. Degree Tougaloo College

Name of Spouse: Kathy Taylor-Thomas Number of Children: 2

Home Address: 890 Summer Shade Ln Phone: 901.398.9109

City: Memphis State: Tn Zip: 38116

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes  or No  if yes, how long? 28 years

**Professional Organization/Associations:**

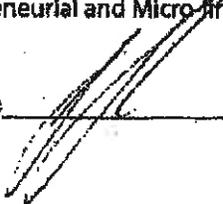
Omega Psi Phi Fraternity, Inc.

**Other Organizations/Association:**

Tougaloo College National Alumni Association, Boy Scouts of America (Central District)

**Other Interests:**

Working with community leaders and youth members of the community, providing Financial Literacy workshops. Working with high school and college students, providing Entrepreneurial and Micro-finance workshops.

Signature  Date J. 8. 12

**Shawn Thomas**  
890 Summer Shade Ln  
Memphis, TN 38116

901.230.5075

shawnt@thomasmgmtgrp.com

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**New Business Development – Professional Development – Sales & Marketing – Strategic Planning**

An extensive 25+ years experience in sales and marketing in several industries including banking. Financial responsibilities in excess of \$63,000,000. Led teams as large as 22, with multiple responsibilities, that included increasing sales, increasing customer retention, and continuously improving customer service standards. Sales teams always grew their portfolio, and always met or exceeded expectations. Exceptional human resource skills that included hiring and developing all personnel, developing great business leaders with superb management and leadership skills, preparing all associates to excel in current positions, and prepared them to be hired in greater capacities within the organization, or away from the organization. All teams that I led were always in the top percentile of the organization I served.

**Professional Skills**

- Growing market share through a well-defined sales plan
- Customer service and retention
- Exceeding customer needs and expectations
- Building loyal and long-term business to business relationships
- Managing operations efficiently
- Developing and supporting high performance teams

**PROFESSIONAL EXPERIENCE**

Tri-State Bank of Memphis

2011 - Present

**Senior Vice President**

**Lending and Business Development**

Responsible for all lending aspects of the bank including consumer, commercial and church lending. Responsibilities include loan origination, loan underwriting, loan management, and relationship management and building. Responsible for managing all phases of the local retail bank, including growing core deposits and consumer lending. Also responsible for leading a retail team that consists of 4 branches and 16 associates. Providing the team with weekly coaching and leadership that enables them to lead their staffs to success.

LeMoyne-Owen College, Memphis, Tn

Fall 2010 – Spring 2011

**Adjunct Professor**

Working as a part-time professor in the Business Department, teaching Finance courses. Courses being taught are Money & Banking, Investments, Portfolio Management, and Case Studies in Finance. I am also working with the Business Department in doing a feasibility study of having a student/faculty run credit union on the campus of LeMoyne-Owen College.

Thomas Management Group, Memphis, TN

2008 - 2011

**President/CEO**

A professional organization that provides financing and consulting for small businesses. The financial arm of the business has 3 major components. (1) Church Lending – Provides lending for churches in amounts up to \$20,000,000. (2) Small Business/Commercial Lending – Provides financing for small-to-medium size businesses for commercial real estate related loans up to \$10,000,000. (3) Equipment Lease Plans – Provides lease financing options for equipment needs up to \$1,000,000. Consulting services include money management and financial literacy, sales &

marketing, public relations, staffing, and daily operational training. TMG also provides business team development workshops, as well as business diversity workshops.

M & F Bank, Memphis, TN

2006-2008

**Regional Vice President**

Responsible for managing all phases of the local retail bank, including small business lending. These duties included, but were not limited to leading and coaching all associates. Growing deposits and loans through a well-defined sales plan that focused on profiling and cross-selling. Managing and selling in a business-to-business environment. I managed four branches and 26 associates. I managed an asset base of \$63MM in loans and \$32MM in deposits.

**Achievements:**

- Helped start a De Novo Bank in the Memphis market. Led the retail and small business divisions in the local market.
- From January '07 to December '07, the local bank grew loan outstandings from \$36MM to 63MM, and grew deposits from \$10MM to \$27MM.
- Developed new sales training for all associates that included profiling and cross-selling.
- Selected as the test market to transition the corporate culture to a more sales-oriented organization.
- Assisted in the development of the local small business lending program (that was non-existent prior), from the application stage to the approval/declination stage.

Regions Bank, Memphis, TN

2002- 2006

**Vice President/Branch Manager**

Responsible for managing overall branch operations and providing leadership to a team of 8-12 staff members. Growing the banks market share through retail/consumer sales and the small business portfolio by business-to-business selling. Responsible for associate development in all areas that included deposit and loan product selling, and lending training that included consumer loan underwriting. Was also the market business banking champion/specialist, where I had the responsibility of training branch managers how to sell business loans and to do their own preliminary underwriting. I developed all of the material that I used for this training.

**Achievements:**

- Grew loan outstandings by 31% in 2005 (best branch manager production in the Memphis market). #1 Branch Manager in the market out of over 60 branch managers.
- Ranked in the Top 5 in three out of four measurement categories in the Memphis market (2004 - 2006). There were over 60 branch managers in the market.
- Achieved Chairman's Club status based on overall corporate ranking (Top 15% nationwide 2005 & 2006).
- Ranked in the Top 3 in 2002- 2003.

**EDUCATION**

Bachelor of Arts

Tougaloo College, Jackson, MS

**Banking Industry Training**

Managing the Sales Process, Prospecting for Bankers, Growing Deposits, Management Basics for Managers, Business Banking Sales, Profiling and Cross-Selling, Branch Goal Setting, Identifying Customer Needs, Behavioral Coaching, Improving Customer Service Standards, and

**Consumer Loan Underwriting – All training provided by MZ Bierley, Inc. I also attended the Consumer Banking Academy – A Fairmont Training school**

**MEMPHIS & SHELBY COUNTY COMMUNITY REDEVELOPMENT  
AGENCY**

**7 Member Board**

**(3) City & (3) County (1) Joint**

<b>Frick, Mike (City)</b>	<b>M/W</b>	<b>08-31-16</b>	<b>4yr. Term</b>
<b>Langston, Ann W. (Joint Appointment)</b>		<b>08-31-16</b>	<b>4yr. Term</b>
<b>Massie, Deborah (City)</b>	<b>F/B</b>	<b>08-31-16</b>	<b>4yr. Term</b>
<b>Thomas, Shawn</b>	<b>M/B</b>	<b>08-31-13</b>	<b>4yr. Term</b>

## Attendance Records

### Memphis & Shelby County Community Redevelopment Agency

From June 2012 to September 2013 Total No. of Meetings 13 .

<b>Member</b>	<b>Present</b>	<b>Absent</b>
Shawn Thomas	9	4

# City of Memphis

TENNESSEE

**A C WHARTON, JR.**  
MAYOR

December 3, 2013

The Honorable Shea Flinn, Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Chairman Flinn:

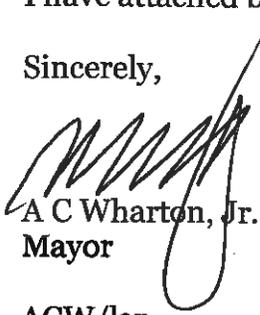
Subject to Council approval, it is my recommendation that:

**Clyde Venson**

be reappointed to the Metro Alarm Review Board with a term expiring October 31, 2015.

I have attached biographical information.

Sincerely,

  
A C Wharton, Jr.  
Mayor

ACW/lar

c: Council Members



# City of Memphis

## BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Memphis/Shelby Metro Alarm Board  
BOARD/COMMISSION

Name: Clyde Venson Race Black M  F

E-Mail Address: vcassociates@att.net Fax \_\_\_\_\_

Profession/Employer: Criminal Investigator Shelby County Dist. Atty. General's Off. Retired

Business Address: 991 Kyle Street Zip 38114 Phone: 901-496-1811

Education: Bachelors of Science Degree in Sociology Southern University Baton Rouge LA

Name of Spouse: Divorced Number of Children: 2

Home Address: 991 Kyle Street Phone: 901-496-1811

City: Memphis State: TN Zip: 38114

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes  or No  If yes, how long? \_\_\_\_\_

### Professional Organization/Associations:

VCI and Associates Security Consultants Inc.--CEO

### Other Organizations/Association:

FBI National Academy Graduate and Alumni Member/Gen. Chair Memphis Cotton Makers Jubilee

### Other Interests:

Fishing

Signature Clyde Venson Date 11/15/2013

# Clyde R. Venson

135 Expedition Place  
Memphis, TN 38103

Home Ph: 901-526-8271  
Office Ph: 901-774-1118

## EXPERIENCE

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2000 - Present VCI & Associates

### **President**

A security consulting firm serving Mid-South area public housing authorities design and implement security programs.

1993 - 2000 Memphis Housing Authority

### **Director of Security and Safety**

Coordinated security and safety operations for 22 housing developments that provide services for 7,500 housing units with over 30,000 residents. Provided training for security staff of 49 officers. Continually updated and develop policy and procedures in order to organize and maintain and accredited law enforcement agency. Compiled statistical data to reflect the department operations and progress.

1988 - 1991 Shelby County Correction Center

### **Deputy Administrator of Security**

Structured job assignments for 500 employees to ensure safe containment of 2,800 inmates, according to government regulation. Established scope of authority for 14 programs and departments operating within the facility including security officers, medical staff, counselors, support departments, and administration. Reviewed grievances of all staff and inmates. Established budget control systems for an excess of 30 million dollars. Conferred with personnel to provide technical advice, assisted in solving problems and status reports of management.

1985 - 1988 Shelby County Sheriff's Department

### **Director - Department of Traffic Safety**

Developed policies and procedures for the Shelby County Accident Information System, DUI School, and day to day program operations. Established process of implementation and program operations. Assisted in the designing of computer database programs for collection of tuition and compiling statistical data for county municipalities totaling over 40,000 individual reports.

1980 - 1985 District Attorney General's Office

### **Assistant Chief Investigator**

Responsible for supervising and assigning court room investigations and investigators for pre Grand Jury investigations. Reviewed and approved all investigative reports, maintained statistical records of division activities and compiled annual activity reports.

**EXPERIENCE CONT.**

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1968 - 1980

**Criminal Investigator**

Conducted follow up investigations into criminal cases prior to Grand Jury submission. Assisted prosecuting attorneys in preparing criminal cases for trial, investigated white-collar crimes involving government employees and all other matters called to the Attorney General for investigation, involving a high sensitivity level.

1965 - 1968

Tennessee State Department of Corrections

**Adult Probation and Parole Officer**

Counseled persons released from prison and supervised them while they were making adjustment from confinement to free society living. Also conducted background investigations on persons pending trial for criminal cases as well as those being considered for placement process of release on parole.

1960 - 1965

Shelby County Sheriff's Department

**Deputy Sheriff**

Held assignments in the following divisions: Vice Squad, Patrol, Homicide and Theft Investigation, and Fugitive Squad. Assignments required ability to conduct investigations and work with all socioeconomic levels of general public, present information in general court and Grand Jury proceedings, outline and prepare detailed reports and maintain personal and moral standards.

**TRAINING & EDUCATION**

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- |      |  |
|------|--|
| 1993 | Community Policy Planning and Development, Chicago, IL; Sponsored by the U. S. Department of Housing and Community Development |
| 1997 | Grant Management<br>Sponsored by Department of Justice, Philadelphia, PA   |
| 1998 | U. S. / Japan - Bilateral Conference on Criminal Justice and Corrections, Tokyo, Japan   |
| 1980 | National College of District Attorneys   |
| 1987 | Prosecutor Investigator's School, Huntsville, TX   |
|      | Organized Crime Seminar, Long Beach, CA  |

**METRO ALARM REVIEW BOARD**

**6 Member Board**

**(1) Appt. by Director, (1) Appt. by Sheriff**

**(2) appt. by a Local Alarm Business**

**(1) City Mayor & (1) County Mayor**

**Venson, Clyde (City)**

**M/B**

**10-31-13**

**Cecil Hogan**

**David Smith**

**M/W**

**Inspector Mark Dunbar**

**Deputy Chief David Martello**

**Vacant (County)**

## Attendance Records

### Metro Alarm Board

From October 31, 2012 to November 1, 2013 Total No. of Meetings 6.

Member	Present	Absent
Clyde Venson	5	1



## Memphis City Council Summary Sheet

**1. Description of the Item (Resolution, Ordinance, etc.)**

This item is a resolution that accepts and appropriates \$51,643.31 in grant funds for Memphis Public Library and Information Center LINC/2-1-1 for advertising.

**2. Initiating Party (e.g. Public Works, at request of City Council, etc.)**

The City of Memphis Division of Parks and Neighborhoods, Memphis Public Library and Information Center has drafted this resolution and is recommending City Council approval.

**3. State whether this is a change to an existing ordinance or resolution, if applicable.**

N/A

**4. State whether this requires a new contract, or amends an existing contract, if applicable.**

This amendment requires a new contract with United Way of Metropolitan Nashville and the City of Memphis.

**5. State whether this requires an expenditure of funds/requires a budget amendment.**

This program requires a FY14 budget amendment to accept and appropriate grant funds to purchase advertising for LINC/2-1-1.



## **A Resolution to accept funding for Memphis Public Library for LINC/2-1-1 Food Stamp Outreach from United Way of Metropolitan Nashville.**

**WHEREAS**, the City of Memphis, Division of Parks and Neighborhoods, Memphis Public Library and Information Center have received grant funds in the amount of Fifty One Thousand Six Hundred Forty Three Dollars and Thirty One Cents (\$51, 634.31) from United Way of Metropolitan Nashville; and

**WHEREAS**, all these funds will be used for advertising to raise awareness of the services provided by LINC/2-1-1; and

**WHEREAS**, it is necessary to appropriate the grant funds in the amount of Fifty One Thousand Six Hundred Forty Three Dollars and Thirty One Cents (\$51,634.31) for advertising for LINC/2-1-1; and

**NOW, THEREFORE, BE IT RESOLVED** by the council of the City of Memphis \$51,643.31 for LINC/2-1-1 Services be accepted by the City of Memphis

**BE IT FURTHER RESOLVED**, that the Fiscal Year 2014 Operating Budget be and is hereby amended by appropriating the Expenditures and Revenues for LINC/2-1-1 Services in the amount of Fifty One Thousand Six Hundred Forty Three Dollars and Thirty One Cents (\$51,634.31) as follows:

### Revenue

United Way of Metropolitan Nashville	\$51,643.31
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### Expense

Advertising for LINC/2-1-1	\$51,643.31
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## Memphis City Council Summary Sheet

**1. Description of the Item (Resolution, Ordinance, etc.)**

A Resolution to accept and appropriate grant funds from Friends of the Memphis Public Library for the purpose of hiring a contingent Online Bookstore Manager and a contingent Online Bookstore Clerk and to provide for reimbursement of funding in the amount of \$13,322.77.

**2. Initiating Party (e.g. Public Works, at request of City Council, etc.)**

The initiating party is Memphis Public Library and Information Center.

**3. State whether this is a change to an existing ordinance or resolution, if applicable.**

N/A

**4. State whether this requires a new contract, or amends an existing contract, if applicable.**

This resolution requires an amendment to City contract 26395.

**5. State whether this requires an expenditure of funds/requires a budget amendment.**

This program requires a FY14 budget amendment to accept and appropriate grant funds for the reimbursement of funding for the salary of an Online Bookstore Manager for Friends of the Library in the amount of \$13,322.77.



**Resolution to accept and appropriate grant funds from Friends of the Memphis Public Library for the purpose of hiring a contingent Online Bookstore Manager and a contingent Online Bookstore Clerk.**

**WHEREAS**, the City of Memphis, Division of Parks and Neighborhoods, Memphis Public Library and Information Center have entered into Contract No. 26395 to provide for the reimbursement of funds from Friends of the Memphis Public Library for a part-time Online Bookstore Manager and contingent Online Assistant Bookstore Clerk; and

**WHEREAS**, the Friends of the Library will reimburse the City of Memphis on a monthly basis for one-hundred percent of the Bookstore staff salaries, payroll taxes and benefits, which shall include the positions of Online Bookstore Manager and Online Bookstore Clerk; and

**WHEREAS**, it is necessary to accept and appropriate the funds to be reimbursed by Friends in the amount of \$13,322.77;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Memphis that the amount of \$13,322.77 be accepted by the City of Memphis.

**BE IT FURTHER RESOLVED**, that the Fiscal Year 2014 Operating Budget be and is hereby amended by appropriating the funds received from Friends of the Memphis Public Library for reimbursement of Bookstore staff salaries, payroll taxes and benefits in the amount of \$13,322.77.



## **Memphis City Council Summary Sheet**

**1. Description of the Item (Resolution, Ordinance, etc.)**

Resolution to accept and appropriate \$281,693.00 from the Department of Homeland Security, through Shelby County Office of Preparedness – Metropolitan Medical Response System (MMRS) Program to be used to purchase equipment and to train EMS personnel.

**2. Initiating Party (e.g. Public Works, at request of City Council, etc.)**

Division of Fire Services

**3. State whether this is a change to an existing ordinance or resolution, if applicable.**

There is no change to the existing ordinance or resolution.

**4. State whether this requires a new contract, or amends an existing contract, if applicable.**

This is a new agreement between City of Memphis and Shelby County Office of Preparedness

**5. State whether this requires an expenditure of funds/requires a budget amendment.**

An amendment to the FY 14 Operating Budget is required to accept and appropriate \$281,693.00

**RESOLUTION**

**WHEREAS**, the City of Memphis Division of Fire Services has received grant funds in the amount of Two Hundred Eighty One Thousand Six Hundred Ninety Three Dollars (\$281,693.00) from the U.S. Department of Homeland Security, through Shelby County Office of Preparedness – Metropolitan Medical Response System (MMRS) Program; and

**WHEREAS**, these grant funds will be used to enhance the capabilities of State and Local Emergency Preparedness and Response personnel through the development of a State and Urban Area Homeland Security Training program; and

**WHEREAS**, it is necessary to accept the grant funding and amend the Fiscal Year 2014 Operating Budget to establish funds for the Metropolitan Medical Response System (MMRS) Program; and

**WHEREAS**, it is necessary to appropriate the grant funds in the amount of Two Hundred Eighty One Thousand Six Hundred Ninety Three Dollars (\$281,693.00) for the Metropolitan Medical Response System (MMRS) Program.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Memphis that the Metropolitan Medical Response system (MMRS) Cooperative Agreement in the amount of Two Hundred Eighty One Thousand Six Hundred Ninety Three (\$281,693.00) be accepted by the City of Memphis.

**BE IT FURTHER RESOLVED**, that the Fiscal Year 2014 Operating budget be and is hereby amended by appropriating the Expenditures and Revenues for the Metropolitan Medical Response System (MMRS) Program in the amount of Two Hundred Eighty One Thousand Six Hundred Ninety Three Dollars (\$281,693.00) as follows:

Revenue

U.S. Office of Homeland Security	\$281,693.00
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Expenses

Equipment & Training	\$281,693.00
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